

# Board Meeting

## Santa Rosa Plain Groundwater Sustainability Agency

---

Date: February 8, 2018

Time: 1:00 pm

Location: City of Santa Rosa, Utilities Field Office

Address: 35 Stony Point Rd, Santa Rosa, CA 95401

<http://www.sonomacountygroundwater.org>

### Agenda

1. **Call to Order and Roll Call**
2. **Consent Calendar**
  - a. **Approve Minutes of August 10, 2017 and November 20, 2017**
  - b. **Approve Financial Report**
  - c. **Approve Report on In-kind Contribution Status**
3. **Directors/Subcommittee Report**
4. **Advisory Committee Report**
  - a. **Advisory Committee Work Plan and Charter**
5. **Informational Item**
  - a. **Introduction of Fee/Rate Study and Update**
  - b. **Overview of Basin Boundary Modification Process, Regulations, and Local Considerations**
6. **Action Items**
  - a. **Bylaws.** Adopt proposed Agency bylaws per the Santa Rosa Plain Groundwater Sustainability Agency Joint Powers Agreement.  
Recommended Action: Approve item as presented.
  - b. **Conflict of Interest Code.** Adopt proposed Agency Conflict of Interest Code per Government Code section 87300.  
Recommended Action: Approve item as presented.
  - c. **Document Retention Policy.** Adopt proposed Document Retention Policy.  
Recommended Action: Approve item as presented.
  - d. **Community Engagement Plan.** Adopt Community Engagement Plan.  
Recommended Action: Approve item as presented.

- e. **Budget for FY 18/19.** Adopt proposed FY 18/19 budget.  
Recommended Action: Approve item as presented.
- f. **Letter of Agency Support.** Authorize Interim Administrator to submit letter of support on behalf of the Agency with support of the Chair or in the Chair's absence the Vice-Chair on funding legislation that may affect funding for groundwater programs.  
Recommended Action: Approve item as presented.
- g. **Amendment of Gold Ridge Resource Conservation District's contract.** Amend contract for Administrative Services dated June 1, 2017, between the Gold Ridge Resource Conservation District and the Santa Rosa Plain Groundwater Sustainability Agency (GSA) to reduce Santa Rosa Plain GSA's payments under the contract by \$22,000. The new contract amount shall be \$113,287.  
Recommended Action: Approve item as presented.
- h. **Appoint Ann DuBay of the Sonoma County Water Agency to serve as Agency Interim Administrator from March 1, 2018 to June 30, 2018.**  
Recommended Action: Approve item as presented.
- i. **Execute contract with the Sonoma County Agency for Administrative Services and approve Ann DuBay as Interim Administrator.** Authorize Interim Administrator to execute Contract with the Sonoma County Water Agency for \$22,000 and approve Ann DuBay to serve as Interim Administrator for the agency from March 1, 2018- June 30, 2018.  
Recommended Action: Approve item as presented.

**7. Administrator & Plan Manager Report**

**8. Public comment on matters not listed on the agenda but within the subject matter jurisdiction of the board**

Comments are restricted to matters within the Board's jurisdiction. Each speaker will be asked to keep their comments to no more than three (3) minutes, or an alternate amount of time as determined by the Board Chair. The Board Chair may limit public comments to a total of thirty (30) minutes initially, and continue any remaining appearances beyond the thirty (30) minutes at the end of the regularly scheduled business of the day. While members of the public are welcome to address the Board, under the Brown Act, Board members may not deliberate or take action on items not on the agenda.

**9. Adjournment**

Board Members and Alternates:

Member Agency	Directors	Alternates
<i>City of Cotati</i>	Susan Harvey	Mark Landman

<i>City of Rohnert Park</i>	Pam Stafford	Jake Mackenzie
<i>City of Santa Rosa</i>	Tom Schwedhelm <i>Vice Chair</i>	Chris Rogers
<i>County of Sonoma</i>	Shirlee Zane	Susan Gorin
<i>Gold Ridge Resource Conservation District</i>	Joe Dutton	Mel Sanchietti
<i>Independent Water Systems</i>	Evan Jacobs	Michael Spielman
<i>Sonoma County Water Agency</i>	Lynda Hopkins <i>Chair</i>	Susan Gorin
<i>Sonoma Resource Conservation District</i>	Walt Ryan	John Nagle
<i>Town of Windsor</i>	Mark Millan	Debora Fudge

**Special Accommodations:** If you have a disability which requires an accommodation, an alternative format, or requires another person to assist you while attending this meeting, please contact Brittany Jensen (707) 823-5244, as soon as possible to ensure arrangements for accommodation.

**Public Comment:** Any member of the audience desiring to address the Board on a matter on the agenda: please complete a Speaker Card and hand it to the Clerk of the Board at the beginning of the meeting or prior to the time the Board Chair closes public comment on the item about which you wish to speak. When called by the Chair, please walk to the podium, state your name and make your comments. The public may comment on closed session items prior to the Board adjourning to closed session. In order that all interested parties have an opportunity to speak, please be brief and limit your comments to the subject under discussion. Each person is usually granted 3 minutes to speak; time limitations are at the discretion of the Chair. While members of the public are welcome to address the Board, under the Brown Act Board members may not deliberate or take action on items not on the agenda, and generally may only listen.

**Meeting Documents:** The associated documentation is available at the offices of the local agencies listed above and on the website at: <http://www.sonomacountygroundwater.org>, and at the following location:

Gold Ridge Resource Conservation District  
2776 Sullivan Rd  
Sebastopol, CA 95472

Any changes to the date of the hearing, or any other updates will be noticed on the above website.

For more information, please contact Ann DuBay [Ann.DuBay@SCWA.ca.gov](mailto:Ann.DuBay@SCWA.ca.gov) or Brittany Jensen [Brittany@goldridgercd.org](mailto:Brittany@goldridgercd.org)